

Date: 14-12-2023

LETTER OF TRANSFER

To,
Syed Mohammad Hamza Jawed
Outsourced Business Solutions Department
House R-1198 block 15A/4 Buffer Zone Karachi

Sub: - Transfer order to another Department

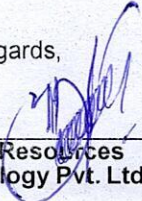
Dear Syed Mohammad Hamza Jawed,

We would like to inform you that you are transferred from the "Quality Assurance" to the "Outsourced Business Solutions" with the post of **Billing Executive** with effect from **12-12-2023**.

Your basic pay will remain the same till further notice by Management. You will be on probation period of 2 month(s) starting **12-12-2023**. You will not be entitled to any other benefits, other than as mentioned in your appointment letter issued to you. Company's, other rules and regulations applicable to you remain unchanged.

Please do contact HR in case of any clarifications.

Best Regards,


Human Resources
Appedology Pvt. Ltd.